

INTERNATIONAL VIEWBOOK **SPROTT SHAW COLLEGE**



LEARNING WITH PURPOSE SINCE 1903



As one of the oldest educational institutions in Canada, with 116 years of history, we are very proud of the role we have continued to play in the education of both domestic and international students in British Columbia.

Sprott Shaw College is committed to providing a learning experience based on Quality Assurance principles. This is evidenced by our College receiving Designated Institution status by the Private Training Institutions Branch of the Ministry of Advanced Education and by our Education Quality Assurance (EQA) designation from the Province of British Columbia.

Students and their families can be confident in the decision to attend one of our 16 campuses. As a progressive institution, we continue to evolve our campuses, enhance our current programs, and add new courses and programs to meet the needs of an ever-changing world. We are proud of our educational model and are always proactively looking for new ways to better serve our students.

Our main goal is to provide students with high quality, industry-recognized education. When you attend Sprott Shaw College you can expect to have a more personalized educational experience - one that meets your needs as well as the needs of your future employers.

Supporting our students is at the forefront of our admission process and our team of Advisors are here to help you determine which program(s) are a good fit and will best serve to help you meet your future aspirations.

Our staff will assist you in fast tracking your life towards a rewarding career by providing relevant training, information, and the skills you will need for your chosen vocation.

Our team of Directors, Instructors, Employment Services Specialists, and all other campus staff will know you by name and support you before, during, and after you graduate.

As an outcome-focused organization, the success of our students while in college or after college is paramount to us. Our staff work closely with the industry to ensure local employers regard our graduates as being highly skilled and able to fulfill sought after roles in the challenging job market of today.

As a Sprott Shaw College student, you will not only be making the right investment in your education, but you will also be ensuring that your credentials will stand the test of time. We look forward to the opportunity to welcome you into the Sprott Shaw family and to help you prepare and embark on your next exciting journey in life!

Victor Tesan - President, Sprott Shaw College

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THE SPROTT SHAW ADVANTAGE

Since 1903, Sprott Shaw College has turned thousands of students into successful professionals. Our mission and vision is to offer the right programs to meet the needs of the current economy and broader community; programs that provide students with relevant skills for meaningful jobs in high growth industries. For over 116 years, Sprott Shaw College has maintained its high standards and accomplished its goals through 16 campuses across British Columbia, Canada.



DEDICATED EMPLOYMENT SERVICES SPECIALISTS

Our dedicated Employment Services Specialists assist our graduates with job placement assistance throughout their lifetime. Sprott Shaw graduates may return for this employment assistance at any time if required after graduation. We understand the importance of meaningful careers and our team makes this a top priority when assisting our graduates.



LIFETIME COURSE REFRESHERS AND SKILLS UPGRADING

Over time, our graduate skills may need sharpening. Technology improves, new techniques are created, and new terminology is used. It is important to be relevant and therefore students may return to Sprott Shaw for refresher courses should they require skills upgrading in the area they trained in.



16 MODERN LOCATIONS ACROSS BRITISH COLUMBIA

Sprott Shaw has 16 campuses across BC allowing graduates the opportunity to attend any location should they change their jobs or relocate in the future. We are close by and are always ready to provide our graduates with full support for retraining and job placement assistance to improve their chances of employment.



FLEXIBLE SCHEDULING AND MONTHLY STARTS

Our monthly intake system means “no wait lists” and regular monthly start dates, allowing students the chance to graduate and be job-ready sooner. Students have a daily schedule of 4 to 5 hours, allowing them more time to complete assignments or work part-time when necessary. Start times and program schedules vary by program; see a Career Advisor for details.



130+ CAREER FOCUSED PROGRAMS

When taking one of our college programs, you will be pleased to discover each program is dedicated to providing relevant information and quality education with smaller class sizes. Our programs give you the necessary skills to reach your full potential and accomplish your career goals.

ASSISTANCE ALL THE WAY FOR YOUR FUTURE

Our highly skilled advisors are determined to find the perfect course of study that will help you get into a career that is suited to your aptitude, personality, interests, and skills – which will improve your employability in the future. Our advisors spend the time to get to know your educational background, dreams, goals, interests, and personality. They will also work with you to tackle any career-related challenges including exploring different career options, a possible career change, and personal career development.

HOW TO APPLY

The following documents must be submitted:

- ☒ A completed and signed Sprott Shaw College application form
- ☒ A non-refundable application fee of \$350 CAD
- ☒ A copy of high school diploma / Proof of GED or mature student status
- ☒ Copy of passport
- ☒ Proof of English proficiency

1
Step

Once the application is evaluated and approved, students will receive a Conditional Letter of Offer or Invoice

2
Step

Make a tuition deposit

3
Step

Receive an official Letter of Acceptance

4
Step

Apply for a study permit

5
Step

FAQS

IS THERE JOB PLACEMENT ASSISTANCE?

We have Employment Services Specialists (ESS) at each campus that can assist you in finding employment, creating cover letters and resumes, and preparing for interviews. These services are available to students and alumni at no charge for life.

CAN I WORK WHILE I'M STUDYING?

Yes, full-time students (6 months or longer programs) are eligible to work off campus for up to 20 hours per week.

WHAT STUDENT SERVICES DOES SPROTT SHAW OFFER?

- Homestay placement
- Student hotel placement
- Airport pickup
- Student activities
- And more!



CO-OP

After completing the courses, students will apply their skills in a co-op (cooperative placement work experience) that provides hands-on experience. Co-op is an integral part of the program because it allows students to develop and practice the skills needed to have success in their future careers. The co-op / cooperative placement work experience is arranged by Sprott Shaw College. Our professional and experienced staff with extensive connections to employers will support the placement. Students are required to achieve a minimum grade average of 70% in each of the courses in their program and must have a minimum attendance of 80%.

- ✓ Paid co-op placement
- ✓ Work experience in Canada
- ✓ Three interviews guaranteed

COMPANIES HIRING GRADS

Canada Export Centre
Courtney Agencies
Federated Group / HOC Limited
GTO Global Logistics
Kintetsu World Express (Canada)
Mannix Freight
MYK Enterprises
Pangea Logistics

Opus Hotel
Holiday Inn
Marriott Pinnacle
DMH Hospitality Catering Company
Sheraton Wall Centre
Sun Peaks Resort - Kamloops
Pan Pacific Hotel
And more...

3 MONTHS BEFORE CO-OP

- Attend a co-op placement information session
- Register for co-op placement
- Campus ESS collects the required documents from the student

1:1 COUNSELLING

- Contact the student to discuss placement opportunities and procedures.

1st INTERVIEW

- Assign and prepare the student for interview.

2nd INTERVIEW

- If the first interview is not successful, then a second interview is assigned.

3rd INTERVIEW

- If the second interview is not successful, then a third interview is assigned.

START CO-OP

- Begin co-op and report as regular basis.



PROGRAM	6 Months	8 - 14 Months	16 - 24 Months
BUSINESS	N/A	Business Administration Sales & Digital Marketing with Co-op (BASDM-COOP); 14.5 Months	Business Administration Management with Co-op (BAM-COOP); 23.5 Months
HOSPITALITY	N/A	Hospitality Management 1 with Co-op (HM1-CO); 10.5 Months Tourism / Hospitality Management Co-op (THM-CO); 15.8 Months	Hospitality Management 2 with Co-op (HM2-CO); 23.5 Months Tourism / Hospitality Management & Business Administration Principles Accelerated with Co-op (THM_BAP-CO); 25.5 Months
INTERNATIONAL TRADE	N/A	N/A	Global Marketing Management with Co-op (GMM-CO); 26 Months
POST-GRADUATE DIPLOMA	N/A	N/A	Post-Graduate Diploma - Global Business Management with Co-op (GBM-CO); 19.5 Months
POST-GRADUATE CERTIFICATE	N/A	N/A	Post-Graduate Certificate in Nursing & Co-op (PGCN-CO); 20.5 Months

ADMISSION REQUIREMENTS

Grade 12 / GED or mature student status (all transcripts must be "true certified copies" or originals). Applicants must successfully complete the **English and Math entrance assessments**. There may be additional requirements for specialty programs.



HOSPITALITY MANAGEMENT 1 WITH CO-OP (HM1-CO)

DURATION: 45 Weeks / 10.5 Months (Includes Co-op 22 Weeks)

The Hospitality Management 1 Year Co-op is designed to provide international students with the necessary training, skills, and understanding of the current trends in the field of hospitality. This program is ideal for students who wish to pursue or enhance employment opportunities in the hospitality industry. Both the academic and practical components are designed to prepare international students for the co-op component. Students can also receive AHLA (American Hotel and Lodging Association) certificates upon successful completion of this program.

MAIN COURSES:

- Food and Beverage Management
- Front Office Procedures
- Marketing of Hospitality Services
- Resort Management

CAREER OPPORTUNITIES:

- Food and Beverage Servers
- Banquet
- Catering Server
- Events Assistant
- Front Desk Reception
- Room Attendant
- Local Tourism Assistant

CREDENTIALS:

- Sprott Shaw Diploma
- AHLA Certificates
- FoodSafe Certificate
- WorldHost Certificate
- Serving It Right Certificate

HOSPITALITY MANAGEMENT 2 WITH CO-OP (HM2-CO)

DURATION: 92 Weeks / 23.5 Months (Includes Co-op 44 Weeks)

The Hospitality Management 2 Year Co-op is designed to provide international students with the necessary training, skills, and understanding of the current trends in the field of hospitality. This program is ideal for students who wish to pursue or enhance employment opportunities in the hospitality industry. Both the academic and practical components are designed to prepare the international student for their co-op. Students can also receive AHLA (American Hotel and Lodging Association) certificates upon successful completion of this program.

MAIN COURSES:

- Food and Beverage Management
- Supervision in the Hospitality Industry
- Accounting
- Hospitality Facilities Management and Design
- Leadership / Management

CAREER OPPORTUNITIES:

- Food and Beverage Assistant
- Food and Beverage Officer
- Front Desk Reception

CREDENTIALS:

- Sprott Shaw Diploma
- AHLA Certificates
- FoodSafe Certificate
- WorldHost Certificate
- Serving It Right Certificate



TOURISM / HOSPITALITY MANAGEMENT WITH CO-OP (THM-CO)

DURATION: 62 Weeks / 15.8 Months (Includes Co-op 25 Weeks)

This program trains students for various tasks and occupations in the hospitality and tourism industries such as a front desk agent, event planner, and more. This exciting program provides basic knowledge in cruise terminology, tours, and ticketing.

MAIN COURSES:

- Human Resources
- Tours
- Cruises
- Marketing
- Resort Management
- Airline Ticketing
- Work Experience

CAREER OPPORTUNITIES:

- Travel Consultant
- Tour Coordinator
- Destination Coordinator
- Reservations Agent

CREDENTIALS:

- Sprott Shaw Diploma
- FoodSafe Certificate
- Serving It Right Certificate
- AHLA Certificates





TOURISM / HOSPITALITY MANAGEMENT & BUSINESS ADMINISTRATION PRINCIPLES ACCELERATED WITH CO-OP (THM-BAP-CO)

DURATION: 100 Weeks / 25.5 Months (Includes Co-op 47 Weeks)

This program combines the adaptability and general business knowledge of the Business Administration Principles with the focus and excitement of the Tourism / Hospitality Management program. Students can also receive AHLA (American Hotel and Lodging Association) certificates upon successful completion of this program.

MAIN COURSES:

- Food and Beverage
- Resort Management
- Human Resources
- Tours
- Marketing
- Ticketing
- MS Office Applications
- Work Experience and others

CAREER OPPORTUNITIES:

- Travel Consultant
- Reservations Agent
- Destination Coordinator
- Office Supervisor
- Sales Associate
- Event Coordinator
- Financial Coordinator
- Destination Coordinator

CREDENTIALS:

- Sprott Shaw Diploma
- AHLA Certificates (American Hotel and Lodging Association)
- FoodSafe Certificate
- WorldHost Certificate
- Serving It Right Certificate

BUSINESS ADMINISTRATION SALES & DIGITAL MARKETING WITH CO-OP (BASDM-CO)

DURATION: 58 Weeks / 14.5 Months (Includes Co-op 25 Weeks)

The Business Administration Sales & Digital Marketing program equips individuals to work in an exciting and innovative field. Graduates will not only be able to manage the marketing activities for a wide range of businesses and organizations, but will also be employed by advertising, digital and public relations agencies.

MAIN COURSES:

- Sales Strategies
- Digital Marketing Technologies
- Introduction to Web Design
- Search Engine Optimization and Web Analytics

CAREER OPPORTUNITIES:

- Digital Marketing Coordinator
- Convention Marketing
- Promotions Assistant
- Public Relations Liaison
- Accounting Assistant

CREDENTIALS:

- Sprott Shaw Diploma

BUSINESS ADMINISTRATION MANAGEMENT WITH CO-OP (BAM-CO)

DURATION: 94 Weeks / 23.5 Months (Includes Co-op 45 Weeks)

The Business Administration Management program provides a foundational understanding of business operations which equips graduates to manage activities in a wide variety of industries.

MAIN COURSES:

- Human Resource Management
- Administrative Management Principles
- Management Leadership
- Negotiation and Conflict Management
- Canadian Business Law

CAREER OPPORTUNITIES:

- Business Manager
- Entrepreneur
- Project Manager
- Business Development

CREDENTIALS:

- Sprott Shaw Diploma

GLOBAL MARKETING MANAGEMENT WITH CO-OP (GMM-CO)

DURATION: 103 Weeks / 26 Months (Includes Co-op 32 Weeks)

This program includes FITT skills program which focuses on the practical aspects of international business, including logistics, nation-by-nation marketing opportunities, trade finance, market entry strategies and international management techniques. All FITT skills courses meet the standards of international business and trade training as prescribed by the International Association of Trade Training Organizations (IATTO).

MAIN COURSES:

- Feasibility of International Trade
- International Market Entry Strategies
- Products and Services for a Global Market
- Global Value Chain
- International Sales and Marketing
- International Trade

CAREER OPPORTUNITIES:

- Freight Forwarders Assistant
- Import / Export Broker Assistant
- International Marketing Consultant
- Logistics Manager

CREDENTIALS:

- Sprott Shaw Diploma
- FITT Diploma





POST-GRADUATE DIPLOMA – GLOBAL BUSINESS MANAGEMENT WITH CO-OP (GBM-CO)

DURATION: 77 Weeks / 19.5 Months (Includes Co-op 32 Weeks)

This graduate program focuses on the development of business understanding, both domestically and internationally, considering the structure of the modern business environment. The curriculum emphasizes the skills necessary to align processes and resources to improve communication, productivity and effectiveness.

MAIN COURSES:

- Bookkeeping Fundamentals & Accounting Principles
- Managerial Accounting
- Global Business Environment
- International Trade Research
- International Market Entry Strategies

CAREER OPPORTUNITIES:

- Freight Forwarders Assistant
- International Marketing Consultant
- Entrepreneur
- Import / Export Broker Assistant
- Logistics Manager

CREDENTIALS:

- Sprott Shaw Post-Graduate Diploma

CERTIFICATE IN NURSING ADMINISTRATION & PRACTICE WITH CO-OP (PGCN-CO)

DURATION: 81 Weeks / 20.5 Months (Includes Co-op 36 Weeks)

This preparatory program provides specific training for Internationally Educated Nurses (IEN) on how to adapt to Canadian best practices in nursing. Students will develop critical thinking, communication skills, leadership skills, and cultural awareness which are vital components of nursing in Canada.

During the program, students will work on various test-taking strategies and nursing competencies that are essential in preparation for the Nursing Community Assessment Service (NCAS), which is a pre-requisite to writing the NCLEX (National Council Licensure Exam).

MAIN COURSES:

- NCAS Preparation
- Basic Physiological Needs
- Health and Health Care in Canada
- Foundations of Nursing Practice
- Working with Clients and Families
- Interview Preparation

CAREER OPPORTUNITIES:

- Health Care Assistant
- RN (if licensing exam is passed)
- LPN (if licensing exam is passed)

CREDENTIALS:

- Sprott Shaw Certificate

INTERIOR DESIGN WITH CO-OP

DURATION: 114 Weeks / 28.5 Months (Includes Co-op 52 Weeks)

Interior Design involves the artistry of interior design with the technical aspects of architecture. The student will learn about integrating existing structures as well as new builds. As well as learning software key to this industry, and digital drawing, students will also be taught freehand artistry. This is a growing field and offers career opportunities in companies concerned with architecture, interior design, set design, exhibition, staging and construction. At the end of program

MAIN COURSES:

- Computer-Aided Design Technology
- Furniture/Sustainable Design & History
- Studio

CAREER OPPORTUNITIES:

- Interior Space Designer
- Project Coordinator
- CAD Technologist

CREDENTIALS:

- Sprott Shaw Diploma



BUSINESS & ADMINISTRATION

In the ever-evolving world of business, you need up-to-date skills to gain a competitive edge. Our Business courses will equip you for success in any given field. Graduates from our Business college programs can be found working at a diverse range of companies across the globe, a testament to our programs' success. If you are considering taking one of our college programs, you will be pleased to discover that each program is dedicated to providing relevant information and quality education.

Fundamental Skills

Business Fundamentals	17 weeks* 4-week practicum is optional
Business Administration Bookkeeping	33 weeks* 4-week practicum is optional
Business Administration Payroll	33 weeks* 4-week practicum is optional
Business Administration Principles	33 weeks* 4-week practicum is optional
Business Administration Sales & Digital Marketing	33 weeks* 4-week practicum is optional
International Trade - FITT	25 weeks* 4-week practicum is optional
Veterinary Assistant	33 weeks

Advanced Skills

Business Administration Management	49 weeks* 4-week practicum is optional
International Trade Business Management	56 weeks* 4-week practicum is optional
Post-Graduate Diploma - Global Business Management	45 weeks* 4-week practicum is optional

ADMISSION REQUIREMENTS

Grade 12 / GED or mature student status (all transcripts must be "true certified copies" or originals). Applicants must successfully complete the **English and Math entrance assessments**.

BUSINESS FUNDAMENTALS (BF)

DURATION: 17 Weeks / 4.5 Months

The Business Fundamentals program is designed to provide the essential skills necessary for graduates to work in an office environment. This program is well suited for individuals who are looking for the shortest training to develop the core set of skills necessary to work in an office environment. Students entering this program often have experience in other fields or are entering the workforce for the first time.

MAIN COURSES:

- Business Writing
- Career and Professional Development
- Customer Service
- Critical Skills in Communication
- Bookkeeping Fundamentals
- Accounting Principles

CAREER OPPORTUNITIES:

- Office Assistant
- Accounting Assistant
- Customer Service
- Data Entry Clerk
- Receptionist

CREDENTIALS:

- Sprott Shaw Diploma

BUSINESS ADMINISTRATION PRINCIPLES (BAP)

DURATION: 33 Weeks / 8.5 Months

The Business Administration Principles program is designed to provide an introduction to the fundamental principles of business operations. It is a short program well suited to the individual that would like to upgrade their office and business skills.

MAIN COURSES:

- Business Writing
- Career and Professional Development
- Customer Service
- Human Resources Management
- Administrative Management Principles
- Project Management
- Management Leadership

CAREER OPPORTUNITIES:

- Entrepreneur
- Business Manager
- Social Media Assistant
- Business Development Coordinator
- Accounting Assistant

CREDENTIALS:

- Sprott Shaw Diploma



BUSINESS ADMINISTRATION PAYROLL (BAPAY)

DURATION: 33 Weeks / 8.5 Months

Payroll Administrators are specifically concerned with employee pay and benefits. They maintain employee records (for example, attendance and overtime) and use the records to calculate pay and benefit entitlements. They also prepare and check statements of earnings and provide information to employees on payroll matters, benefit plans and collective agreement terms.

MAIN COURSES:

- Sage 50
- Payroll Compliance Legislation
- Payroll Fundamentals
- Human Resources Management

CAREER OPPORTUNITIES:

- Benefits Liaison
- Pay and Benefits Administrator
- Payroll Administrator
- Payroll Officer

CREDENTIALS:

- Sprott Shaw Diploma
- Canadian Payroll Association (CPA) Certificate



BUSINESS ADMINISTRATION BOOKKEEPING (BAB)

DURATION: 33 Weeks / 8.5 Months

The Business Administration Bookkeeping program provides students with the required knowledge to perform full-cycle accounting for small or medium-sized businesses under the direction of a designated accountant.

MAIN COURSES:

- Accounting Principles
- Introduction to Payroll
- Management Accounting
- Federal Income Taxation in Canada

CAREER OPPORTUNITIES:

- Bookkeeper
- Accounting Assistant
- Payroll Assistant

CREDENTIALS:

- Sprott Shaw Diploma

INTERNATIONAL TRADE (IT)

DURATION: 25 Weeks / 6.5 Months

The International Trade program with FITT designation equips individuals and businesses with the practical skills they need to succeed in today's competitive global marketplace. As Canada's international trade training and professional certification body – and the leading membership-based organization of its kind in the world – FITT sets the standards and designs the training programs for the professional designation. (CIPT).

MAIN COURSES:

- Feasibility of International Trade
- International Market Entry Strategies
- Products and Services for Global Markets
- Global Value Chain
- International Sales and Marketing
- International Trade Finance
- Project Management
- Management Leadership
- Human Resources Management

CAREER OPPORTUNITIES:

- Freight Forwarders Assistant
- Import / Export Broker Assistant
- International Marketing Consultant
- Logistics Manager

CREDENTIALS:

- Sprott Shaw Diploma
- FITT Diploma



INTERNATIONAL TRADE AND BUSINESS MANAGEMENT (ITBM)

DURATION: 55 Weeks / 14 Months

The International Trade and Business Management program provides students with the required knowledge to perform in any international business field. This program includes Forum for International Trade Training (FITT) skills program which focuses on the practical aspects of international business. The International Trade and Business Management program with FITT designation equips individuals and businesses with the practical skills they need to succeed in today's competitive global marketplace.

MAIN COURSES:

- Feasibility of International Trade
- International Market Entry Strategies
- Products and Services for Global Markets
- Global Value Chain
- International Sales and Marketing
- International Trade Finance
- Project Management
- Management Leadership
- Human Resources Management

CAREER OPPORTUNITIES:

- Import / Export Broker Assistant
- International Marketing Consultant
- Marketing Coordinator
- Office Manager

CREDENTIALS:

- Sprott Shaw Diploma
- FITT Diploma



BUSINESS ADMINISTRATION SALES & DIGITAL MARKETING (BASDM)

DURATION: 33 Weeks / 8.5 Months

The Business Administration Sales & Digital Marketing program equips individuals to work in an exciting and innovative field. Graduates can not only manage the marketing activities for a wide range of businesses and organizations, but can also be employed by advertising, digital and public relations agencies.

MAIN COURSES:

- Sales Strategies
- Strategic Digital Marketing
- Digital Marketing Technologies
- Introduction to Web Design
- Search Engine Optimization and Web Analytics

CAREER OPPORTUNITIES:

- Marketing Coordinator
- Sales Professional
- Convention Marketing

CREDENTIALS:

- Sprott Shaw Diploma



BUSINESS ADMINISTRATION MANAGEMENT (BAM)

DURATION: 49 Weeks / 12.5 Months

The Business Administration Management program provides a foundational understanding of business operations, which equips graduates with the professional skills to manage activities in a wide variety of industries. Many graduates find opportunities to direct small and medium-sized businesses and provide departmental support in larger organizations.

MAIN COURSES:

- Human Resources Management
- Administrative Management Principles
- Management Leadership
- Negotiation and Conflict Management
- Canadian Business Law

CAREER OPPORTUNITIES:

- Business Manager
- Entrepreneur
- Marketing Assistant
- Accounting Manager
- Accounting Assistant

CREDENTIALS:

- Sprott Shaw Diploma



VETERINARY ASSISTANT (VA)

DURATION: 33 Weeks / 8.5 Months

The Veterinary Office Assistant Program is designed to provide comprehensive training for students seeking a career in the veterinary field. Graduates of this program are qualified to be the front office person of a veterinary hospital or clinic where they may be responsible for promoting the hospital and assisting the veterinarian. This program emphasizes administration, human relations, animal restraint, disease control prevention, animal care and medical care.

MAIN COURSES:

- Animal Nutrition
- Animal Restraint
- Veterinary Pharmacology
- Veterinary Assisting
- Veterinary Office Procedures

CAREER OPPORTUNITIES:

- Animal Hospitals
- Animal Shelters
- Boarding Kennels
- SPCA
- Veterinary Clinics
- Veterinary Supply Company

CREDENTIALS:

- Sprott Shaw Diploma

POST-GRADUATE DIPLOMA - GLOBAL BUSINESS MANAGEMENT (GBM)

DURATION: 45 Weeks / 11.5 Months

This graduate program focuses on the development of business understanding, both domestically and internationally, considering the structure of the modern business environment. The curriculum emphasizes the skills necessary to align processes and resources to improve communication, productivity and effectiveness.

MAIN COURSES:

- Bookkeeping Fundamentals & Accounting Principles
- Managerial Accounting
- Global Business Environment
- International Trade Research
- International Market Entry Strategies

CAREER OPPORTUNITIES:

- Entrepreneur
- Freight Forwarder
- Import / Export Broker Assistant
- International Marketing Consultant
- Logistics Manager

CREDENTIALS:

- Sprott Shaw Diploma



TOURISM & HOSPITALITY

Our Tourism and Hospitality Management programs are your first step towards a successful career in this fast-paced industry. Upon completion, you will enter a vibrant world of employment opportunities. Dynamic, innovative and constantly evolving, the hospitality and tourism industry is full of exciting employment opportunities in Vancouver, Canada and around the globe. Our programs have been designed to meet the demands of the hospitality and tourism industry, preparing students with strategic, innovative, managerial, and real-time industry skills.

COMPANIES HIRING GRADS

- | | |
|-------------------------|---------------------------|
| BCAA | Marriott Hotel |
| Holiday Inn Express | Cascade Casino |
| Harbour Air | Coast Capital Savings |
| Multicultural Society | Coast Hotels |
| Holiday Inn | Edgewater Casino |
| KPMG | Hemlock Valley Ski Resort |
| Best Western | Hotel Grand Pacific |
| Dalton Hotel and Suites | Ledger Golf Course |
| Grand Pacific Hotel | And more... |

PROGRAM LISTINGS

- Tourism / Hospitality Management
- Tourism / Hospitality Management & Business Administration Principles Accelerated

ADMISSION REQUIREMENTS

Grade 12 / GED or mature student status (all transcripts must be "true certified copies" or originals). Applicants must successfully complete the **English and Math entrance assessments**.



TOURISM / HOSPITALITY MANAGEMENT (THM)

DURATION: 37 Weeks / 9.5 Months

The Tourism and Hospitality Management program is a door to one million new jobs by 2020. This program trains students for various tasks and occupations in the hospitality and tourism industries such as front desk agent, sales agent, accountant, event planner and more. This exciting program provides basic knowledge in cruise terminology, tours, and ticketing.

MAIN COURSES:

- Food and Beverage
- Resort Management and Financing
- Human Resources
- Tours
- Cruises
- Marketing
- Cross Cultural Tourism
- Front Office Procedures
- Airline Ticketing

CAREER OPPORTUNITIES:

- Cruise Ships and Resorts
- Front Desk Clerk
- Travel Consultant
- Destination Coordinator
- Reservation Agent and others

CREDENTIALS:

- Sprott Shaw Diploma
- AHLA Certificates
- Serving It Right Certificate
- FoodSafe Certificate
- Superhost Certificate

TOURISM / HOSPITALITY MANAGEMENT & BUSINESS ADMINISTRATION PRINCIPLES ACCELERATED (THM-BAP)

DURATION: 53 Weeks / 13.5 Months

This program combines the adaptability and general business knowledge of the Professional Business management with the focus and excitement of the Tourism / Hospitality Management program. This program offers AHLA (American Hotel and Lodging Association) certificates.

MAIN COURSES:

- Management Leadership
- Canadian Business Law
- Project Management
- Introduction to Tourism
- Cross Cultural Tourism

CAREER OPPORTUNITIES:

- Convention Planner
- Cruiseships and Resorts
- Destination Coordinator
- Event Planner
- Front Desk Clerk
- Office Manager
- Reservations Agent
- Resort Coordinator
- Travel Consultant

CREDENTIALS:

- Sprott Shaw Diploma
- AHLA Certificates
- Serving It Right Certificate
- FoodSafe Certificate
- Superhost Certificate



CHILD, FAMILY & COMMUNITY SUPPORT

Sprott Shaw College is one of the leading Early Childhood and Family development trainers with a variety of programs ranging from 10 weeks to 18 months. Start your ECE career as an assistant to get hands-on experience working in a childcare facility with a certified early childhood educator by your side, or get started as an educator right away by taking our Basic ECE program. Once you take our Basic program, you can choose to return for our Post-Basic ECE program which includes additional specialized college courses for infants, toddlers and children with exceptionalities - or you can do everything at once with our Early Childhood Education Diploma program.

If you are interested in working with children with special needs (K to 12), you may be interested in our Special Education Teaching Assistant program. The SETA program courses teach you how to create educational plans, use counseling techniques, and teach self-care skills to students who need you the most. Our Community Support Worker - Social Services program allows you to work with teenagers, homeless persons, children with special needs, and those with substance abuse problems in BC.

COMPANIES HIRING GRADS

- Kids & Co.

Bee Haven Programs

Berwick Preschool

Bethany Child Care

Brittania Preschool

Cambie Montessori
- ANH Children's Centres

CEFA

Dandelion Daycare

Mount Pleasant

Eagles in the Sky

And more...

		Program Length									
CHILD / FAMILY	Diploma	77 Weeks									
	Assistant	14 Weeks									
	Basic	45 Weeks									
	Post - Basic	32 Weeks									
	Infant & Toddler	20 Weeks									
COMMUNITY SUPPORT	Children with Exceptionalities	20 Weeks									
	Special Education Teaching Assistant	43 Weeks									
	Community Support Worker - Social Services	49 Weeks									

BC ECE Certificate - Assistant

BC ECE Certificate - Basic

BC ECE Certificate - IT

BC ECE Certificate - CWE

Food Safe

CPR / First Aid

ADMISSION REQUIREMENTS

Grade 12 / GED or mature student status (all transcripts must be "true certified copies" or originals). Applicants must successfully complete the **English, Math and Composition entrance assessments.**

Applicants for this program must also submit a criminal record check (must be Public Safety & Solicitor General Schedule B), and provide evidence of clear TB testing prior to acceptance. (All must be done no more than three months before the start date of the program).



EARLY CHILDHOOD EDUCATION • DIPLOMA (ECE)

DURATION: 77 Weeks / 19.5 Months

The Early Childhood Education Diploma program gives students the skills and occupational competencies necessary in the industry today based on the Ministry for Children and Family Development-approved curriculum. Students will develop a broad range of skills through the study and practice of our certified and approved courses so they will be able to develop and lead daily activities for children from ages 0 to 5 and children with special needs. They may also supervise and coordinate the activities of other Early Childhood Educators and ECE Assistants.

MAIN COURSES:

- Child Growth and Development
- Observing and Recording
- Creating Resources
- Principles and Foundations in ECE
- Guiding and Caring

CAREER OPPORTUNITIES:

- Preschools
- Group Child Care
- Family Child Care
- Before & After School Care
- Foster Parenting

CREDENTIALS:

- Sprott Shaw Diploma
- BC Early Childhood Educator Certificate - Basic Certificate
- BC Early Childhood Educator Certificate - Infant and Toddler
- BC Early Childhood Educator Certificate - Special Needs
- CPR
- First Aid
- FoodSafe Certificate

EARLY CHILDHOOD EDUCATION • BASIC (ECE-B)

DURATION: 45 Weeks / 11.5 Months

The Early Childhood Education program gives students the skills and occupational competencies necessary in the industry today based on the Ministry for Children and Family Development-approved curriculum.

Students will be able to carefully select age-appropriate materials for young children ages 3 to 5 and develop programs and activities for the important early years of learning.

MAIN COURSES:

- Curriculum Development
- Science
- Social Studies and Math
- Music and Movement
- Creative Art
- Interpersonal Skills
- Health, Safety and Nutrition

CAREER OPPORTUNITIES:

- Preschools and Group Child Care
- Family Child Care
- Before & After School Care
- Foster Parenting

CREDENTIALS:

- Sprott Shaw Certificate
- BC Early Childhood Educator Certificate - Basic Certificate
- CPR
- First Aid
- FoodSafe Certificate

EARLY CHILDHOOD EDUCATION • POST BASIC (ECEPB)

DURATION: 32 Weeks / 8 Months

This program is designed for students with a background in early childhood education who want to start teaching very young children or those with special needs. The Post-Basic ECE program rewards students' ambitions with an edge in the job market.

MAIN COURSES:

- Advanced Health
- Safety and Nutrition
- Advanced Child Growth and Development
- Administration: Working with Families

CAREER OPPORTUNITIES:

- Early Childhood Educator
- Child Care Supervisor

CREDENTIALS:

- Sprott Shaw Diploma
- BC Early Childhood Educator Certificate - Infant and Toddler
- BC Early Childhood Educator Certificate - Special Needs



EARLY CHILDHOOD EDUCATION • INFANT AND TODDLER (ECE-IT)

DURATION: 20 Weeks / 5 Months

The Early Childhood Education Infant & Toddler ECE program will expand upon the skills gained through the Early Childhood Education Basic program. This specialty provides advanced training in ECE competencies for individuals interested in working with infants and toddlers.

MAIN COURSES:

- Infant and Toddler
- Advanced Health
- Safety and Nutrition
- Administration

CAREER OPPORTUNITIES:

- Preschools
- Group Child Care
- Family Child Care
- Before & After School Care
- Foster Parenting

CREDENTIALS:

- Sprott Shaw Certificate
- BC Early Childhood Educator Certificate - Infant and Toddler



EARLY CHILDHOOD EDUCATION • CHILDREN WITH EXCEPTIONALITIES (ECE-CWE)

DURATION: 20 Weeks / 5 Months

The Early Childhood Education Children with Exceptionalities program will expand upon the skills gained through the Early Childhood Education Basic program. This specialty provides advanced training in ECE competencies for individuals interested in working with children with exceptionalities.

MAIN COURSES:

- Children with Exceptionalities
- Working with Families
- Advanced Child Growth and Development

CAREER OPPORTUNITIES:

- Early Childhood Educator
- Preschools
- Group Child Care
- Family Child Care
- Before & After School Care
- Foster Parenting
- Cruise Ships and Resorts
- Child Care Supervisor

CREDENTIALS:

- Sprott Shaw Certificate
- BC Early Childhood Educator Certificate - Special Needs



EARLY CHILDHOOD EDUCATION • ASSISTANT (ECEA)

DURATION: 14 Weeks / 3 Months

In the Early Childhood Education Assistant program, students will acquire effective English language skills while paving a foundation of child development knowledge and practices. From there, students can choose a rewarding career as an ECE Assistant or advance to the Sprott Shaw Early Childhood Education Program.

MAIN COURSES:

- Child Growth and Development
- Interpersonal Skills
- Health
- Safety and Nutrition

CAREER OPPORTUNITIES:

- ECE Assistant
- Child Care Assistant - Preschool Assistant

CREDENTIALS:

- Sprott Shaw Certificate
- BC Early Childhood Educator Certificate - Assistant



SPECIAL EDUCATION TEACHING ASSISTANT (SETA)

DURATION: 43 Weeks / 10 Months

Teaching Assistants support all students in classroom environments and perform duties that are instructional in nature or deliver direct services to students or parents. They work with teachers to support students with special needs – this support may include behaviour management, curriculum implementation, social skills development, personal care, and physical assistance.

MAIN COURSES:

- Behavior Supports and Data Collection
- Supporting Students with Exceptionalities
- Interpersonal Communication for the Education Classroom
- Assistive Technology for Disabilities

CAREER OPPORTUNITIES:

- Teachers Assistant
- After School Tutor
- Home Support
- Youth Care Worker
- Program Assistant

CREDENTIALS:

- Spratt Shaw Diploma
- BC Early Childhood Educator Certificate - Assistant
- First Aid

COMMUNITY SUPPORT WORKER - SOCIAL SERVICES (CSWSS)

DURATION: 49 Weeks / 12.5 Months

Currently in high demand in Canada, Community Support Workers specialize in dealing with personal and social problems among pregnant teenagers, homeless persons, children with special needs, and people who struggle with substance abuse. This program trains students with interpersonal skills, observational skills, and problem-solving skills.

MAIN COURSES:

- Adolescent Growth and Development
- Assisting with ADL's Counselling techniques
- Mental Health
- Palliative Care
- Psychological Rehabilitation

CAREER OPPORTUNITIES:

- Child / Youth Care Worker
- Teen Pregnancy Worker
- Parenting Support Worker
- Women's Shelter Worker
- Family Place Worker
- Newcomers Service Work

CREDENTIALS:

- Spratt Shaw Diploma
- CPR
- First Aid
- Crisis Prevention (CPI Certified)
- FoodSafe Certificate



NURSING & HEALTH CARE

The healthcare industry is one of the fastest growing industries in Canada. Our commitment to excellence is demonstrated through our highly experienced professors who are recognized experts in their fields. Our students benefit from experiential education from laboratories and with community partners including hospitals, clinics, schools, and health centers. More than one million jobs are speculated within nursing and other health care professions by 2020.

If you want to take care of others without putting your family or career on hold, enroll in one of our healthcare programs today!

COMPANIES HIRING GRADS

Chemainus Hospital
Dufferin Care Centre
Children's Hospital
Advocare
Kelowna General Hospital
Mariposa Gardens
Northern Health
Development Disabilities Association
Greater Vancouver Community Services
Eldersafe
Island View Care Home
Vancouver Island Health Authority
And more...

Health Care Assistant (29 Weeks)

The HCA Program fully trains students to function effectively as front-line care-givers and respected members of the health care system in BC Canada.

Practical Nursing (75 Weeks)

This program trains students to perform a full range of competencies as identified by the College of Licensed Practical Nurses of British Columbia.

Post-Graduate Certificate In Nursing with Co-op (81 Weeks)

This program prepares internationally trained nurses for roles within the Canadian health care system.

Medical Office Administrator (33 Weeks)

The program trains students to be competent in all administrative and clinical functions necessary to obtain employment as a Medical Administrative Assistant.

Pharmacy Assistant (33 Weeks)

The program prepares students to effectively assist Licensed Pharmacists to provide medication and other health care products to patients.

ADMISSION REQUIREMENTS

Grade 12 / GED or mature student status (all transcripts must be "true certified copies" or originals). Applicants must successfully complete **English, Math and Composition entrance assessments**. **Additional admissions requirements will apply to HCA, PN and PGCN.** **Pre-requisite courses may apply to PN Program.**



HEALTH CARE ASSISTANT (HCA)

DURATION: 29 Weeks / 7.5 Months

The Health Care Assistant program is designed to provide learners with opportunities to develop the knowledge, skills, and attitudes necessary to function effectively as front-line caregivers. Health Care Assistants provide personal care assistance in both healthcare facilities and community agencies.

MAIN COURSES:

- Common Health Challenges
- Palliative Care
- Mental Health Challenges

CAREER OPPORTUNITIES:

- Home Support Agencies
- Acute / Complex Care Facility
- Long Term Care
- Private Homes
- Assisted Living
- Adult Day Care
- Special Care Units

CREDENTIALS:

- Sprott Shaw Diploma
- CPR
- First Aid
- RAI
- Violence Prevention
- FoodSafe Certificate
- WHMIS
- BC Healthcare Assistant License

PRACTICAL NURSING (PN)

DURATION: 75 Weeks / 18.8 Months

The Practical Nursing program is designed to provide learners with the knowledge, skills, judgments and attitudes to perform the full range of competencies as identified by the College of Licensed Practical Nurses of British Columbia. The program provides a learning experience that is integrated, professional, collaborative, and culturally sensitive to prepare graduates to care for individuals and families.

MAIN COURSES:

- Pharmacology
- Human Anatomy and Physiology
- Health Promotion
- Variation in Health
- Integrated Nursing Practices

CAREER OPPORTUNITIES:

- Licensed Practical Nurse
- Health Care Aid

CREDENTIALS:

- Sprott Shaw Diploma
- CPR Level C
- Standard First Aid
- FoodSafe Certificate
- WHMIS

POST-GRADUATE CERTIFICATE IN NURSING (PGCN)

DURATION: 45 Weeks / 11.5 Months

This preparatory program provides specific training for Internationally Educated Nurses (IEN) on how to adapt to Canadian best practices in nursing. Students will develop critical thinking, communication skills, leadership skills, and cultural awareness which are vital components of nursing in Canada.

During the program, students will work on various test-taking strategies and nursing competencies that are essential in preparation for the Nursing Community Assessment Service (NCAS), which is a pre-requisite to writing the NCLEX (National Council Licensure Exam).

MAIN COURSES:

- NCAS Preparation
- Basic Physiological Needs
- Health and Health Care in Canada
- Foundations of Nursing Practice
- Working with Clients and Families
- Interview Preparation

CAREER OPPORTUNITIES:

- Health Care Assistant
- RN (if licensing exam is passed)
- LPN (if licensing exam is passed)

CREDENTIALS:

- Sprott Shaw Certificate



MEDICAL OFFICE ADMINISTRATOR (MOA)

DURATION: 33 Weeks / 8.5 Months

The Medical Office Administrator program trains students to perform a variety of administrative duties in doctors' offices, hospitals, medical clinics and other medical settings. Graduates are employed in offices throughout the public and private sectors.

MAIN COURSES:

- Medical Terminology
- MSP Billing Procedures
- Assistant Office Procedures

CAREER OPPORTUNITIES:

- Medical Office Administrator
- Medical Transcriptionist
- MSP Billing Clerk

CREDENTIALS:

- Sprott Shaw Diploma

PHARMACY ASSISTANT (PHA)

DURATION: 33 Weeks / 8.5 Months

The Pharmacy Assistant program provides students with the essential knowledge and skills to prepare prescribed medications and other health care products to patients. Experienced pharmacy assistants can also work in supervisory positions at large-scale pharmaceutical companies.

MAIN COURSES:

- Pharmacology
- Medical Terminology
- Aseptic Techniques
- Pharmacy Lab

CAREER OPPORTUNITIES:

- Clinical Pharmacy Assistant
- Diabetic Meter Assistant
- Pharmacy Assistant

CREDENTIALS:

- Sprott Shaw Diploma
- First Aid
- CPR
- WHMIS



DESIGN & TRADES

Our Design & Trades programs provide a strong foundation of knowledge and skills so students can enter diverse industries as an apprentice. All of our Design programs include Practicum components and have a strong influence in Sustainability. They also include training in Auto CAD, Photoshop, SketchUp + Podium / Vray, Revit+ BIM, Rhino and InDesign. We teach the awareness of nature and the value of sustainability. We also teach integrated design practices, familiarity with specific data and information, terminology, and language to communicate effectively with allied disciplines and technical collaboration methods.



Industrial Design
What are Manufactured “Products”?



Interior Design
Inside Space “Interior”



Sustainable Architectural Technologist
Outside Space “Exterior”

ADMISSION REQUIREMENTS

Grade 12 / GED or mature student status (all transcripts must be “true certified copies” or originals). Applicants must successfully complete the **English and Math entrance assessments**.



INDUSTRIAL DESIGN (IND)

DURATION: 66 Weeks / 16.5 Months (Includes Practicum)

This program provides the skills necessary for entry-level positions in industrial design. Industrial designers are responsible for the concept, the design and the details prior to the manufacturing process. They work behind the scenes to determine the features, appearance, and materials of the many products—from chairs to cell phones—that we use every day.

MAIN COURSES:

- Design Principles
- Applied Ergonomics
- Drawing Techniques
- Drafting Foundations
- CAD Foundations

CAREER OPPORTUNITIES:

Industrial Designer / Product Designer / Furniture Designer / Innovator / Digital Technologist / Prototype & Model Makers / Product Manufacturing / Product Photography

CREDENTIALS:

- Sprott Shaw Diploma
- Industry Standard Portfolio

SUSTAINABLE ARCHITECTURAL TECHNOLOGIST (SA)

DURATION: 66 Weeks / 16.5 Months (Includes Practicum)

This is a unique program in that it combines the skills of technical design and sustainability to ensure a balanced and integrated building design. The program offers an understanding of the many facets of building and construction including residential and commercial building systems, working drawings, construction documentation, construction methods and materials, and computer-assisted design.

MAIN COURSES:

- Color & Light Theory
- Drawing Techniques I & II
- CAD Foundation, 2, 3 & 4
- Materials, Methods and Techniques
- Sustainable Design I & II
- Building Technology I & II

CAREER OPPORTUNITIES:

Architectural: Residential Designer / Architectural Junior Designer / Architectural Coordinator / Sustainability Coordinator / Code Analyst Assistant / Architectural Technologist / Architectural Renderer

Interiors: Interior Coordinator / Sustainability Coordinator / Code Analyst Assistant / Interior Technologist / Interior Renderer

Construction: Site Coordinator / Assistant Supervisor / Construction Technologist / Detailer

CREDENTIALS:

- Sprott Shaw College Diploma
- Industry Standard Portfolio



INTERIOR DESIGN (INT)

DURATION: 66 Weeks / 16.5 Months (Includes Practicum)

An interior architect works with building contractors to design and create the harder, structural features including room shapes and sizes, and the placement of windows and doors. With this, the courses related to interior design will focus on the look and feel of a room and the more temporary features once a building has been given all of its harder features.

MAIN COURSES:

- Design History
- Human Factors
- Drawing Techniques I & II
- Color and Light Theory
- Drafting Foundation
- CAD Foundation, 2 ,3 & 4

CAREER OPPORTUNITIES:

Interior Designer: Hotel Designer / Hospitality Designer / Commercial Designer / Corporate Designer / Residential Designer / Specialty Designer / Furniture Designer

Interior: System Space Planner / Stage Designer / Exhibition Designer / Interior Coordinator - Technologist / Code Analyst Assistant / Interior Renderer

Architectural: Residential Designer / Architectural Technologist / Architectural Renderer

Construction: Site Coordinator / CAD Technologist

CREDENTIALS:

- Sprott Shaw Diploma
- Industry Standard Portfolio





UNIVERSITY TRANSITION PROGRAMS

A university transition program provides students with the opportunity to gain their professional skills from Sprott Shaw's programs and then pursue a Bachelor of Business Administration Degree at British Columbia Institute of Technology (BCIT), a Bachelor of Arts in Fairleigh Dickinson (FDU), or Business Administration at Acsenda School of Management (ASM).

COMPANIES HIRING GRADS

- Viva Tower

Days Inn

Coast Capital Savings

Money Mart

Vancouver International Airport

HSBC

Bank of Montreal

GTO Global Logistics

Holiday Inn
- Sheraton Wall Centre

TELUS

BC Hydro

Royal Bank of Canada

Pacific National Exhibition

Export Venture Group

Scotiabank

And more...

University Transition Programs (UT)	Transfer Institutions
BAM-CO: Business Administration Management with Co-op	FDU / BCIT / ASM
BAP-CO: Business Administration - Principles with Co-op	FDU
GBM-CO: Global Business Management with Co-op (Post-Graduate Diploma)	BCIT
HM2-CO: Hospitality Management 2 with Co-op	FDU
THM BAP-CO: Tourism / Hospitality Management & Business Administration Principles Accelerated with Co-op	FDU / BCIT



Sprott Shaw College - British Columbia Institute of Technology (SSC-BCIT)



BCIT was established in 1960 and is a public polytechnic institution of higher education in the BC Province. BCIT has five campuses located in the Metro Vancouver region, with its main campus in Burnaby, Aerospace Technology campus in Richmond, Marine campus in the City of North Vancouver, Downtown campus in Vancouver, and Annacis Island campus in Delta. With its good reputation, BCIT has always been highly recognized by the industry, and hailed with high wages and high employment rates on the West Coast of Canada.

The pathway program is designed to enable Sprott Shaw College graduates entry into BCIT's School of Business for higher education. Upon completion of one of Sprott Shaw's co-op programs, students obtain a Sprott Shaw College diploma and valuable skills with local work experience. Students that complete the entire pathway will have the opportunity to earn a BCIT Business Diploma and a Bachelor of Business Administration (BBA) in addition to their Sprott Shaw Diploma.

SSC Diploma (1.5 - 2 Years, Full-Time)

- Business Administration Management with Co-op Diploma
- Tourism Hospitality Management - Business Administration Principle Co-op
- Post-Graduate Diploma - Global Business Management with Co-op

- BCIT Advanced Diploma in Business Management (8 Months, Full-Time)

- BCIT Business Diploma (9 Months, Full-Time)
 - Business Information Technology Management
 - International Business Management
 - International Business Management - Supply Chain

BCIT Bachelor of Business Administration (1 Year, Full-Time)

***Conditions apply: Direct Entry into Second Year of Business Diploma Program. Must take up to four bridging courses.**

CREDENTIALS:

AHLA Certificates, Serve It Right, Foodsafe, SuperHost, Sprott Shaw Diploma, BCIT Business Diploma, BCIT Bachelor of Business Administration Degree



Sprott Shaw College – Fairleigh Dickinson University (SSC-FDU)



Fairleigh Dickinson University (FDU) was founded in 1942 and is the largest private, non-profit institution in New Jersey with more than 12,000 students. FDU has nearly 100 programs leading to Bachelor’s, Master’s and Doctoral degrees.

SSC Hospitality Management Co-op (HM2 Co-op)	53 credits Transfer	FDU Bachelor of Arts in Individualized Studies - Hospitality Specialization
SSC Tourism Hospitality Management with Business Administration Co-op (THM_BAP Co-op)	50 credits Transfer	FDU Bachelor of Arts in Individualized Studies - Hospitality Specialization
SSC Business Administration Management Co-op (BAM Co-op)	51 credits Transfer	FDU Bachelor of Arts in Individualized Studies - Business Specialization
SSC Business Administration Principles (BAP)	24 credits Transfer	FDU Bachelor of Arts in Individualized Studies - Business Specialization

CREDENTIALS:

AHLA Certificates, Serve It Right, FoodSafe, SuperHost, Sprott Shaw Diploma, FDU Bachelor of Arts in Individualized Studies (BAIS)

Sprott Shaw College – Acsenda School of Management (SSC-ASM)



Acsenda School of Management (ASM) is an international business management and leadership institution that offers undergraduate programs in the province of British Columbia, Canada. ASM has been offering Bachelor of Business Administration Degrees with multiple specialties since 2004.

SSC Business Administration Management	30 credits Transfer	ASM Bachelor of Business Administration Program
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CREDENTIALS:

Sprott Shaw Diploma and ASM Bachelor of Business Administration (BBA)

STUDENT SERVICES

We believe that effective and supportive student services are fundamental to helping you achieve your educational goals and career aspirations. The Sprott Shaw International Student Service Department is thrilled to welcome you to the SSC community. To find out how you can get settled and ready for your Canada and SSC International experience, please email us at studentservice@sprottshaw.com.

- **Student Housing (Homestay or Student Hotel)**
- **Health Care Insurance (Medical Service Plan)**
- **Airport Pickup**
- **Student Activities**

GLOBAL EDUCATION CITY (GEC)

GEC provides fully furnished, safe, and comfortable accommodations to foreign and domestic students at affordable rates. Our goal is to provide students with an effortless transition into Vancouver so they can have more time on their studies and social activities. GEC accepts groups for short or long-term bookings. Our specialists can assist you with your stay.

STUDENT HOTEL

- Facility includes:
- Daily, weekly and monthly rates available
 - Front desk 24 hours
 - Social lounge and common kitchen on the penthouse floor
 - Free Wi-Fi and basic TV cable
 - Weekly housekeeping



GEC Granville Suites: Downtown
718 Drake Street, Vancouver

STUDENT RESIDENCES

- Facility includes:
- Fully furnished suites including in-suite laundry, Wi-Fi and Netflix
 - Concierge / Security / Live-in Caretaker
 - Weekly housekeeping (common areas only)
 - Shared apartments (shared bedrooms, kitchen, living room and bathroom)
 - Private apartments (studio, 1 bedroom and 2 bedrooms)



GEC VIVA: Downtown
1311 Howe Street, Vancouver



GEC Burnaby: Burnaby
438 Gamma Avenue, Burnaby



GEC Pearson: Vancouver
7657 Cambie St, Vancouver



**RELEVANT SKILLS.
MEANINGFUL JOBS.**

**OVER 116
YEARS**

**OVER 130
PROGRAMS**

SPROTTSHAW.COM

16

**CAMPUSES
ACROSS
BRITISH
COLUMBIA**

Abbotsford
Chilliwack
East Vancouver
Kamloops
Kelowna
Maple Ridge
Nanaimo
New Westminster
Osoyoos
Penticton
Richmond
Burnaby - School of Trades
Surrey
Vancouver - Pender
Vancouver - Seymour
Victoria

